

## PROGRAM NOMENCLATURE POLICY

At Eastern Michigan University, the following classification will apply to all academic programs:

An academic **Program** is a structured and sequenced set of courses and requirements leading to a degree or a certificate at either the undergraduate or graduate level. A **Degree Program** leads to the awarding of a baccalaureate, master's, specialist, or doctoral degree. A **Certificate Program** leads to the awarding of an undergraduate or graduate certificate.

**Degree Programs** are classified as follows:

- **Undergraduate:**

**Major:**

a) **Major with a minor.** A structured and sequenced set of courses and requirements encompassing a field of disciplinary focus that requires at least 30 but less than 50 credit hours and has been designated by the University as a major. To earn a degree, a student who completes an academic major of this type must also complete at least one academic minor.

b) **Major without a minor.** A structured and sequenced set of courses and requirements encompassing a field of disciplinary study that requires a completion of a minimum of 50 or more credit hours and has been designated by the University as a major. A student who completes a major of this type does not need to complete a minor.

**Minor:** A structured and sequenced set of courses and requirements encompassing a field of disciplinary focus that requires the completion of a minimum of 20 credit hours and has been designated by the University as a minor. Minors must be taken in conjunction with a major. Students may complete a minor in the same department as the major, but no courses may be counted toward both.

**Concentration:** A sub-specification of courses within a major that enables a student to focus on a specific set of courses within that major.

- **Graduate:**

**Major:** A structured and sequenced set of courses and requirements encompassing a field of disciplinary focus that requires a minimum of 30 post-baccalaureate credit hours for a master's degree, 60 post-baccalaureate credit hours for a specialist degree, and 90 post-baccalaureate credit hours for a doctoral degree.

**Concentration:** A sub-specification of courses within a major that enables a student to focus on a specific set of courses within that major.

**Certificate Programs** are classified as follows:

**Undergraduate Certificate:** A structured and sequenced set of courses and requirements encompassing a field of disciplinary focus that requires a minimum of 9 undergraduate credit hours and leads to the awarding of an undergraduate certificate. Undergraduate certificates must be completed either in conjunction with or following completion of a baccalaureate program. Course work taken as part of an undergraduate certificate program may also be

counted toward an undergraduate major or minor. Certificates awarded upon completion of University or Departmental Honors are considered undergraduate certificates.

***Graduate Certificate:*** A structured and sequenced set of courses and requirements encompassing a field of disciplinary focus that requires a minimum of 12 graduate credit hours and leads to the awarding of a graduate certificate. Course work taken as part of a graduate certificate program may also be counted toward a graduate major.<sup>1</sup>

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<sup>1</sup> For consistency's sake, the transcript designation for a certificate program will use the 'degree/major' designations, with the name of the certificate appearing as 'degree' and the program of study as the 'major'.